

CASEE - the ICA Regional Network for
Central and South Eastern Europe
ivzw - International Non-Profit Organization
Registration number (ondernemingsnummer):
0546.953.997
Marcus van Vaernewijkstraat 23
9030 Mariakerke-Gent



Fund for Incentives 2019 Call for Applications

The CASEE Board invites all potential project leaders of initiatives in education, research and capacity building that include a minimum of 3 CASEE members (of different countries!) to submit proposals for promising new initiatives in line with the overall network objectives and stipulated areas of cooperation.

In 2019 we have the great opportunity to provide a total **funding amount of 10.000 €** (depending on regular membership payments). For 2019 **educational** (e.g. curriculum development, summer school, joint students' activities) **and joint research projects resulting in common publication** (incl. joint doctoral projects) are eligible for funding.

Projects supporting the EU strategy for the Danube Region and having a bioeconomy in focus are especially welcome.

Supported activities

The fund could e.g. cover

- meeting costs (although video-meeting or use of ERASMUS staff mobility funds to cover meeting costs are encouraged)
- salary costs (only for additional staff with specific tasks in relation to the proposed project)
- costs related to publication of results (e.g. open access)

The CASEE Fund for Incentives will not fund ongoing activities taking place in one university. A project may therefore not receive CASEE funds for more than 3 years. The first year the CASEE Fund for Incentives may co-fund 50% of the budget; the second year 30% and the third year 15% of the budget.

Application procedures

The application is non-formal and should be kept short (not exceeding 3 pages). Please use the application form attached.

The application should list and explain

- i) the main purpose of the planned project and (if existing) already achieved results
- ii) project description including envisaged outcomes, motivation in relation to network goals, responsible persons, CASEE members involved, timeline, and budget.

A letter of intent by all CASEE members participating is required. Applications are submitted by the potential project coordinator on behalf of the group. The supported projects must be presented during CASEE General Assembly in Sarajevo, June 14, 2019 in a form of preliminary information about the project implementation. The full report on the project must be submitted to CASEE secretariat (CASEE@czu.cz) by February 28, 2020, otherwise grant money from CASEE Fund for Incentives must be returned.

The call is open from November 19, 2019. **The deadline is February 10, 2019.**

Please send your applications via email to the General Secretary: Ing. Lukáš Pospíšil, CASEE@czu.cz.

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CASEE Fund for Incentives application form (3 page max)

Project Title:

Coordinator (name, university, position in CASEE university):

Partners:

Already existing cooperation of the applicants (if applicable):

Motivation of the project applicants to implement the project:

Project goals:

Brief description of project content (description of implemented activities):

Envisaged outcomes, results and impacts:

Project timeline (add lines if needed):

Activity	Date

Project budget (add lines if needed):

Budget Summary Table:

Item	Amount requested from CASEE	(€) from	Amount provided by the members of the team	Comment

Brief explanation / justification of budget:

Date of submission:

Signature(s):

Enclosed: A letter of intent by all CASEE members participating.

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**Report on the project (please fill in
the name of the project) funded by the CASEE Fund for Incentives
(to be submitted to CASEE secretariat by February 28, 2020)**

The report should not exceed 2 pages + overview on the budget (3 pages max)

Coordinator (name of the university and name of the coordinating person):

Partners (name of the university and names of participating persons) :

Goals of the project:

Activities implemented under the project:

Outcomes, results and impacts of the project and the source of their verification

Reflection on how the project contributed to CASEE visibility (reflection on what are the benefits of the project for CASEE)

Comment on the expenditures (what was financed form CASEE grant under Fund for Incentives):

Signature

Budget

Receipts (copies)	€
Expenditures	
1st partner university	€
2nd partner university	€
3rd partner university	€
4th partner university	€
5th partner university	€
6th partner university	€
Total expenditures	€
Planned expenditures (fr ongoing projects)	€
Expected surplus	€